



St. Benedict's EPISCOPAL SCHOOL

Admissions Checklist

ALL APPLICANTS

Complete these steps in [Ravenna-hub.com](https://ravenna-hub.com):

1. Shared Applicant Information Form
2. Parent Guardian Statement
3. \$100 application fee
4. A current photo of the applicant must be uploaded to the student's profile in Ravenna.

Preschool 1s - Pre-K

1. *Teacher Evaluation Form to be completed by the student's current preschool or daycare teacher.
2. Family Interview - conducted on weekday mornings, and the applicant must be present.
3. PreK ONLY: Admission Assessment - If a PreK applicant is not currently attending preschool or daycare, and a teacher evaluation form cannot be provided, an admission assessment will be administered in conjunction with the family interview.

*Email admissions@stbs.org if your child is not currently in preschool/daycare.

Kindergarten & First Grade

1. Group Observation and Individual Assessment - register in Ravenna.
2. Teacher Evaluation Form to be completed by the student's current classroom teacher.
3. First grade applicants only: Official Transcript from the applicant's current school. The AAAIS Transcript Release Authorization form can be found in Ravenna. Applicant families must print the form, complete and sign it, and submit it to the appropriate personnel at the applicant's current school.

2nd - 5th Grade

1. Teacher Evaluation Form to be completed by the student's current teacher.
2. 5th Grade Applicants Only: Principal/Counselor Form to be completed by the applicant's Principal or School Counselor.
3. Official Transcript from the applicant's current school. The AAAIS Transcript Release Authorization form can be found in Ravenna. Applicant families must print the form, complete and sign it, and submit it to the appropriate personnel at the applicant's current school.
4. Shadow Day/Admission Assessment - Registration for a Shadow Day/Admission Assessment must be scheduled through Ravenna.

6th - 8th Grade

1. Teacher Evaluation Forms must be completed by the student's current English teacher, Math teacher, and Principal or School Counselor.
2. Official Transcript from the applicant's current school. The AAAIS Transcript Release Authorization form can be found in Ravenna. Applicant families must print the form, complete and sign it, and submit it to the appropriate personnel at the applicant's current school.
3. Shadow Day/Admission Assessment - Registration for a Shadow Day/Admission Assessment must be scheduled through Ravenna.
4. SSAT Middle School Test - Visit www.ssat.org to register. School Code is 6340.